## **Cabin Open/Close Instructions**

## **Open Procedure:**

- Turn on breakers for lights. Do not turn on water heater or pump breakers yet.
- Open block valve to toilet. (May have been left open)
- Turn bathroom sink faucets off.
- Close drain valves to bathroom sink.
- Open block valves to bathroom sink. (May have been left open)
- o Turn bathtub faucets off.
- Close drain valves to bathtub.
- Open block valves to bathtub. (May have been left open)
- Turn kitchen sink faucets off.
- o Close drain valves to kitchen sink.
- Open block valves to kitchen sink. (May have been left open)
- o Close red spigot outside next to well.
- o Open well valve in white PVC next to spigot.
- o Install water filters.



o Close washer line drain valves.



o Close pressure tank drain valve.



o Close heater drain valve. (Requires a flat head screw driver)



 Close settling tank drain valve almost all the way. (Allows the system to flush sediment)



Close filter block valve.



- Turn on pump in breaker box to allow sediment to flush. Water heater breaker should remain off.
- o Close settling tank drain valve once water is no longer muddy.
- o Open heater pressure relief.



- Open filter block valve.
- o Open heater block valve. (May have been left open)



- Allow heater to fill.
- o Close pressure relief once water begins to pour out.
- Turn on water heater breaker. Never power the water heater before the tank is full or the elements can burn out.
- Turn on water heater local power switch.



- Check that gas wall heaters gas supply valves are off. (Only the heater in the living room is safe to use).
- Turn on propane at tank.
- Light pilot lights on stove.
- Light pilot light for oven.
- o Turn on valve and light wall heater pilot light if you are planning to use.
- o Install battery in smoke detector.

- o If cabin hasn't been used in a while pour half a box of rid-x into toilet and flush.
- o Open settling tank drain valve slightly every day to flush system.
- o Close once water is no longer muddy.

## Close Procedure:

- Turn off gas at propane tank.
- Turn off well pump and water heater breakers.
- Turn off water heater local power switch.
- Attach hose to pressure tank and run into yard.
- Open pressure tank drain valve.
- o Open hot water tank pressure relief valve.
- o Place hose from hot water tank into yard.
- Open hot water tank drain valve. (Requires a flat head screw driver)
- Open settling tank drain valve.
- Remove water filters and grease gaskets. (Depress red pressure relief button on filter housing to make removal easier)



- Open washer line drain valves.
- Open red spigot.
- Close main well valve.
- Turn on kitchen faucets.
- Open kitchen sink drain valves.
- Pour anti-freeze into kitchen sink.
- Turn on bathroom sink faucets.
- Open bathroom sink drain valves.
- Pour anti-freeze into bathroom sink.

- Turn on bathtub faucets.
- Open bathtub drain valves.
- o Pour anti-freeze into bathtub.
- Flush toilet.
- o Pour anti-freeze into toilet reservoir.
- o Pour anti-freeze into toilet bowl and plunge into p-trap.
- o Dry refrigerator shelves and leave door propped open.
- Turn off all remaining breakers.

Water system installation by Joe Thomas Plumbing 575-741-0353